Looking for a Job?

LA Youth at Work and HIRE LA’s Youth is looking to connect work-ready young adults between the ages of 16 and 24 with spring and summer entry-level job opportunities. Private sector and other retailers are specifically looking for young adults between the ages of 18 and 24.

If you are interested in these possible job opportunities in entry-level sales, cashing, and other customer service-related positions, take advantage of our upcoming workshops and Work Readiness Interviews.

Now is your chance to obtain valuable job training and work experience essential to a successful future! Learn the skills you need to get the job. Attend a Job Skills Workshop and Work Readiness Certification session to help you prepare for their selection process including:

- prepare your resume
- answer interview questions
- complete an employment application
- phone/email and social networking etiquette

WHAT YOU NEED TO DO TO PARTICIPATE

1. Enroll in HIRE LA’s youth program; visit: www.hirelayouth.com/Welcome.html and click on ‘Become Work Ready’; once on the new page, click on ‘Enroll Now’ or click on the following link: www.hirelayouth.com/youthenrollment
2. Once enrolled, review the upcoming Job Skills Workshop dates: www.layouthatwork.org/JSW.html
3. Register for a workshop by clicking: Register for this Event Now - Be sure to select the workshop date in the dropdown menu (upcoming dates are listed to the right as well as on our website)
4. Once registered, bring a copy of your resume if you have one and a pen to take notes

Part 1 – Job Skills Workshops:
(Choose one of these workshops to attend & register for it)

**Vernon Branch Library**
Thursday, February 13th; 5p – 8pm
4504 South Central Ave., Los Angeles 90011

**EDD Canoga Park Workforce Services**
Friday, February 14th; 1:30pm – 4:30pm
21010 Vanowen St., Canoga Park 91303

**Exposition Park Branch Library**
Monday, February 24th; Noon – 3:30pm
3900 S. Western Ave., Los Angeles 90062

**El Sereno Branch Library**
Friday, February 28th; 2pm – 5pm
5226 Huntington Dr South, Los Angeles 90032

Part 2 – Work Readiness Interview:
(By appointment only – follow directions below)

1. Review the upcoming dates listed at: http://www.layouthatwork.org/WRC.html
2. Click on: Register for this Event Now; Select the session date in the dropdown menu & complete both portions of the registration
3. Once registered, look for an email one week to ten days out with your appointment time.
4. Be sure to bring a copy of your resume and your employment application

**Exposition Park Branch Library**
Monday, February 3rd; Noon – 2pm
3900 S. Western Ave., Los Angeles 90062

**Vernon Branch Library**
Thursday, February 20th; 5p – 8pm
4504 South Central Ave., Los Angeles 90011

**EDD Canoga Park Workforce Services**
Friday, February 21st; 1:30pm – 4:30pm
21010 Vanowen St., Canoga Park 91303

For more information and additional dates visit our website: www.layouthatwork.org